

BIHAR RAJYA MADHYAN BHOJAN YOJANA SAMITI,
EDUCATION DEPARTMENT
Government of Bihar

NIT No – 01/1588/14-15

Dated 06-11-2014

Invitation for Proposals and Expression of Interest

Proposals and Expression of Interest are hereby invited from reputed N.G.Os/Societies/Trusts/Voluntary Organisation registered under Society Registration Act/Public Trust Act for supply of hot cooked Mid-day Meal in Primary and Upper Primary Schools of Urban areas of 26 (twenty six) districts of Bihar.

1. The N.G.Os//Societies/Trusts/Voluntary Organisation should have experience in running Mid-day Meal Scheme or similar programme like Supplementary Nutrition programme in Anganwari and others for the number of schools as mention in the proposal document.
2. The N.G.Os//Societies/Trusts/Voluntary Organisation should deposit Demand Draft amounting to **Rs. 1,00,000/-(One Lakh)**, issued by a Nationalized Bank and drawn in favour of **Bihar Rajya Madhyan Bhojan Yojana Samiti, payable at Patna** along with the proposal. The earnest money of non-successful applicants will be returned.
3. The detail terms and condition can be obtained from the office of Secretary, Bihar Rajya Madhyan Bhojan Yojana Samiti-cum-Director Mid-day Meal, Premises of Bihar Text Book Publishing Corporation Limited, Budh Marg, Patna-800001 on payment of Rs. 1,000 (Non refundable) in form of Bank Draft per document and can also be downloaded from the official website www.mdmsbihar.org.
4. The last date and time for submission of proposal is 3. PM on 01-12-2014. All the proposals will be opened at 4 PM on 01-12-2014 at Bihar Rajya Madhyan Bhojan Yojana Samiti, Premises of Bihar Text Book Publishing Corporation Limited, Budh Marg, Patna-800001. The representative of The N.G.Os/Societies/Trusts/Voluntary Organisation may remain present at the time of opening of proposals.
5. Pre bid meeting will be held at 3 PM on 21-11-2014 in the Premises of Bihar Text Book Publishing Corporation Limited, Budh Marg, Patna-800001.
6. The undersigned reserves the right to cancel this Expression of Interest without assigning any reason.

Sd/-
Secretary
Bihar Rajya Madhyan Bhojan Yojana Samiti
-cum-
Director
Mid-day Meal Scheme,
Bihar, Patna

**GOVERNMENT OF BIHAR
BIHAR RAJYA MADHYAN BHOJAN YOJANA SAMITI
(EDUCATION DEPARTMENT)**



**EXPRESION OF INTEREST
FOR
SUPPLYING HOT COOKED MEAL THROUGH CENTRALIZED
KITCHEN**

NIT No. 01/1588

Dated:-06-11-2014

Key Information

1.	Cost of Document	Rs. 1,000 (One thousand)
2.	Pre Bid meeting	21-11-2014, 3. PM
3.	Last date of Bid submission	01-12-2014, 3.PM
4.	Opening of Bid	01-12-2014, 4. PM

**SECRETARY
BIHAR RAJYA MADHYAN BHOJAN YOJANA SAMITI
-CUM-
DIRECTOR
MID-DAY MEAL.**

Invitation for Proposal & Expression of Interest

Invitation for the proposal and expression of interest for the engagement of Trust/Society/NGOs/Voluntary Organisation(VOs) for the supply of Hot cooked Mid day meal from the semi automated Kitchen to the children of primary and upper primary classes of Govt. & Govt. aided schools in urban areas of 26 districts of Bihar. List of Districts can be seen in annexure-VI of this document.

Bihar Rajya Madhyan Bhojan Yojna Samiti intends to engage the Trust/Society/NGOs/Voluntary Organisation working in India for the supply of hot cooked Mid Day Meal to the Children of Primary and Upper Primary classes studying in the Govt. and Govt. Aided schools. All interested Trust/Society/NGOs/ VOs should be registered under Society Registration Act or the Public Trust Act and should have been in existence for a minimum period of five year on the date of publication of this notice. Trust/Society/NGOs/ VOs must be committed to undertake the supply of Mid-day Meal responsibility on a no profit basis and to abide completely by the parameters of NP-NSPE 2006 along with subsequent changes from time to time.

The Hot cooked Mid Day Meal with prescribed menu and nutritional values have to be supplied to the children from existing/ proposed and independent semi automated kitchens with prescribed infrastructure and as per the prescribed terms and conditions. The average number of beneficiaries per kitchen would be between 25,000-50,000

The prescribed norms for Mid Day Meal and rate of cooking cost at present are as under:-

S.No.	Items	Quantity per day/per child	
		Primary	Upper Primary
1.	Conversion Cost	Rs. 3.59	Rs. 5.38
2.	Food grain	100gms.	150gms.
3.	Pulse	20gms.	30gms.
4.	Vegetables (leafy)	50gms.	75gms.
5.	Oil & Fat	5gms.	7.5gms.
6.	Salt & Condiments	5gms.	7.5gms.

Govt. will also reimburses the transportation cost of the food grains from SFC depot to Trust/Society/NGOs/ VOs kitchens as per norms.

Prescribed menu is as under :-

Monday	Rice+ Mixed Dal+ Green Vegetable
Tuesday	Jeera Rice+ Soya and potato vegetable
Wednesday	Khichdi (with green vegetable)+ Chokha
Thursday	Rice+ Mixed Dal+ Green vegetable
Friday	Pulaw+ Chana chola+ green salad
Saturday	Khichdi(with green vegetable)+ Chokha

The above menu should not be altered by the Trust/Society/NGOs/ VOs in any case. However The Bihar Rajya Madhyan Bhojan Yojana Samiti (BRMBYS), Patna reserve the right to change the menu any time.

The required minimum nutritional values is as under :-

	Primary	Upper Primary
Protein	12 gm.	20 gm.
Calorie	450 cal.	700 cal.

Selection Process :-

The selection process would involve short listing of eligible applicants on the basis of evaluation of submitted documents and the detailed write up of their proposal and location of the existing/proposed kitchen. The short listing of the applicants will be followed by a presentation on the date(s) to be intimated later and the inspection of the existing/proposed kitchen. The selected Trust/Society/NGOs/ VOs will be assigned the supply of Mid Day Meal order as per the requirement of BRMBYS, Patna after signing of the MOU/agreement between the BRMBYS and the Trust/Society/NGOs/ VOs. If more than one Agency is interested in working in the same District then work will be either allotted by the mutual consent between/among the participants (written) or through lottery.

Those interested, may apply in prescribed format enclosing required documents to Secretary of BRMBYS , Premises of Bihar Text book publishing corporation, Budh marg, Patna, Pin 800001. Applications must be submitted in the office of undersigned on any working day and on or before 01/12/2014 by 3P.M. The applications of EOI received after due date and time or not conforming to the requirements mentioned above and as laid down in the complete and detailed EOI document can be downloaded from the website www.mdmsbihar.org are liable to be summarily rejected.

Sd/-
(SANJIWAN SINHA)
SECRETARY
BIHAR RAJYA MADHAYAN BHOJAN YOJANA
SAMITI
-CUM-
DIRECTOR
MID-DAY MEAL.

GOVERNMENT OF BIHAR
BIHAR RAJYA MADHAYAN BHOJAN YOJANA SAMITI
PATNA

Details of Expression of Interest for Supply of Mid Day Meal

Expression of interest for the engagement of Trust/Society/NGOs/ VOs on a no profit basis for the supply of Hot cooked Mid Day Meal from the existing/ proposed kitchen in the schools for the State of Bihar.

1. Eligibility Criteria: -

The applicants must fulfill the following eligibility conditions and must also submit documentary evidences in support of fulfilling the conditions while submitting the application.

- (i) Applicant must be Trust/Society/NGOs/ VOs registered under the societies Registration Act or the Public Trust Act.
- (ii) Agency must be in existence for a minimum period of **Five years** on the date of publication of this EOI.
- (iii) Agency must have experience of serving hot fresh cooked meal in MDM or any other similar related programme of Govt. for last three year and **currently it must be serving to at least one lakh children per day.**
- (iv) Agency should be committed to undertake supply of Hot cooked Mid Day Meal on a no profit basis. Agency must be committed to abide by the parameters of National Programme of Nutritional Support to Primary Education-2006 Guidelines (NP-NSPE-2006) and other orders issued in this regard from time to time by MHRD.
- (v) Trust/Society/NGOs/VOs should have a properly constituted Managing /Governing body with its power and duties clearly defined in its constitution.
- (vi) Agency should be capable for supplying Mid Day Meal at least for sixty days from its own resources.
- (vii) Agency must have sufficient financial assets to set up the semi automated kitchen with required infrastructure from their own resources.
- (viii) Trust/Society/NGOs/VOs interested in supplying hot cooked Mid Day Meal has to submit the priority wise name of Districts in the prescribed format attached with this documents. (Annexure VII)
- (ix) If more than one Agency is interested in working in the same District than work will be either allotted by the mutual consent between the participants (written) or through lottery.
- (x) Agency blacklisted by any Govt. Department /Autonomous Agency will not be eligible for applying in the EOI. Every Agency would be required to submit an affidavit that the applicant has never been blacklisted by any Govt. Dept. / Govt. undertaking.
- (xi) Once selected the Agency will have to invest from its own funds for entire infrastructure, buildings, cooking machinery and vehicles, for preparation and transporting hot cooked meal from centralized kitchen to different schools.
- (xii) Once Kitchen is ready a four member committee will inspect and submit the report.

- (xiii) All the cost incurred pertaining to Centralized Kitchen will be borne by the concern Agency.
- (xiv) G.O.B will not provide land in any district of the state for setting up centralized kitchen.
- (xv) All the norms mentioned in M.O.U (Agreement) will have to be implemented in the centralized kitchen.

2. **Due date and time** :- EOI in a sealed cover should reach in the office of Secretary, Bihar Rajya Madhyan Bhojan Yojana Samiti, Premises of Bihar Text Book Publishing Co., Budh Marg, Patna 800001, Bihar on or before 01-12-2014 up to 3 P.M. EOI received after due date and time shall be summarily rejected.

3. **Completeness of the EOI documents** : - BRMBYS is not responsible for the downloading of incomplete documents from its website www.mdmsbihar.org

4. **Amendment of the Expression of Interest**: - At any time, prior to the last date of submission of EOI, Secretary, Bihar Rajya Madhyan Bhojan Yojana Samiti Bihar may amend the terms and conditions of the EOI by issuing addendum. The amendment will be displayed on the website www.mdmsbihar.org of BRMBYS .

5. **Pre bid meeting** :- Pre bid meeting will be held on 21-11-2014 at 3. PM in the Premises of Bihar Text Book Publishing Corporation Limited, Budh Marg, Patna-800001.

6. **Earnest Moneyt** :- The Application must be accompanied by earnest money of Rs. 1,00,000/- (One Lakh) in the form of demand draft from any nationalized bank in India.

7. **Process of selection of NGOs/VOs** :-

The selection process would involve short listing of eligible applicants on the basis of evaluation of submitted documents and the detailed write up of their proposal and location of the existing/ proposed kitchen. The short listing of the applicants will be followed by a presentation on the date(s) to be intimated later. The finally selected/empanelled Agencies will be allotted the district where they will have to prepare centralized Kitchen and arrange for other necessities within 3 months of the issue of letter of intent.

Selected agency will have to submit a plan for creation of infrastructure. The plan will have to be made operational within 90 days from the date of letter of intent issued by Secretary BRMBYS cum Director Mid Day Meal to the concerned Trust/Society/NGOs/VOs and acceptance given by the Trust/Society/NGOs/ VOs. If more than one Agency is interested in working in the same District then work will be either allotted by the mutual consent between/among the participants (written) or through lottery.

After the completion of the centralized kitchen in all respects the kitchen will again be inspected by a team of Officers of BRMBYS. If minor deficiencies are found by the inspecting team, the department may consider to give maximum 15 days time to make the kitchen ratified and operational as per the requirement laid down in

Annexure-II. Further if within stipulated period deficiencies are not rectified, then Agency shall not be considered and letter of intent issued in favour of the Agency shall be withdrawn/terminated without further notice and concerned Trust /Society /NGOs/ VOs shall itself be responsible for the expenditure made by them to construct and make the kitchen operational. BRMBYS will not be responsible in any case for the expenditure incurred **on the set-up of centralized kitchen by Trust/Society/NGOs/ VOs** .

8. General Terms and Conditions of EOI

- (i) The Trust/Society/NGOs/VOs
 - (a) Will not discriminate in any manner on the basis of religion, caste and creed, and should not use the program for propagation of any religious practice.
 - (b) Shall undertake to supply responsibility on a no-profit basis.
 - (c) Will not entrust/ sub-contract the program or divert any part of the assistance (food grains/money) to any other Agency/agency.
 - (d) Will submit the names of all office bearers involved in the establishment and management of such Agencies along with their roles and responsibilities in the Agency. If any of the office bearers holds a public office, then details of that Office also has to be mentioned specifically.
 - (e) Will sign a contract/MOU with the department before any work order is assigned to the Agency.
 - (f) Will have to comply with monitoring mechanism (including I.T enabled) for proper monitoring of Scheme.
- (ii) Initially work will be allotted for supply of Mid Day Meal for one year only. If performance of Agency found satisfactory, the Mid Day Meal supply work order may be extended for further period on yearly basis.
- (iii) All taxes for providing hot cooked mid day meal shall be borne by the Trust/Society/NGOs/ VOs. Further the Agency will furnish annual report along with audited statement of accounts duly certified by an approved chartered accountant to the Secretary Bihar Rajya Madhyan Bhojan Yojna Samiti, Bihar.
- (iv) The Agency will submit monthly statement of accounts to district In-charge Mid-day Meal for the meal actually supply to schools. Who shall process the same and shall make the payment promptly after due verification. No payment shall be made for defective supply.
- (v) The Agency will have to maintain stock and distribution register separately for grains they receive from SFC.

- (vi) The Agency shall comply with the orders/guidelines/ Instructions issued by Secretary Bihar Rajya Madhyan Bhojan Yojna Samiti, Govt. of Bihar or Ministry of Human resource Development, Govt. of India or any other agency/ state/ Agency from time to time.
- (vii) All statutory licenses/ permission/ NOC will be complied and shall be obtained by the Agency from the concerned Government Department/ Autonomous Agency.
- (viii) Trust/Society/NGOs/ VOs shall obtain Fire Safety Certificate for the kitchen from Bihar Fire Service.
- (ix) Raw materials used for preparing cooked food shall be of standard brand having ISI/FPO/Agmark certificate wherever applicable.
- (x) If rice is received from SFC in advance by the Trust/Society/NGOs/ VOs and work order is cancelled due to any reason by the Department then Secretary BRMBYS will have right to recover the balance food grains at the cost of the Agency and in case it could not be recovered, the corresponding cost at market rate which will be decided by the Secretary BRMBYS and will be deducted from the performance security and the payments due to the Agency.
- (xi) The Agency shall maintain and operate transport means/vehicles required for transportation of food at its own cost and shall use clean, hygienic separate closed and secured / sealed container with no spilling for each section of the class for transporting the food. The containers shall be de sealed before the committee at school level constituted for the purpose. The food will be transported and served in a proper hygienic conditions and the quality of the food so supplied and served to the children will be fresh and in ready to eat condition.
- (xii) The Agency shall invest from its own funds for entire infrastructure, buildings, cooking machinery and vehicles for transporting the food at the destination.
- (xiii) Once selected and approved, the venue of the kitchen shall not be allowed to change without the written permission from the Secretary BRMBYS.
- (xiv) Secretary BRMBYS will have a right to change the number of children or

number of schools allotted to Trust/Society/NGOs/ Vos on the basis of its performance or in the interest of children, at any point of time of the operation of the agreement.

- (xv) The Agency shall make the supply of Hot cooked meal in the schools on each working day at the time as directed by district In-charge Mid-day Meal.
- (xvi) Testing of food sample will be made by the agency on quarterly basis from a reputed institute and thereby report will be submitted to the concern district In-charge, Mid-day Meal.
- (xvii) Beside Clause XV Secretary BRMBYS shall have full rights to get the ingredients and the cooked meal tested any number of times, through any food testing laboratory or any other authorized laboratory, at the time of cooking, during transportation or at school. In case deviation is found more than 5% in the specification the Agency shall be liable to pay/deduction of penal charges as determined by the Secretary BRMBYS. The testing fee of the sample shall be borne by Agency.
- (xviii) If the quality of the Mid-day Meal is found defective in any other manner schools shall have the right to refuse to take the supply and to return the whole or part of the defective cooked meal supplied to school(s) as the occasion may arise and impose suitable penalty or may cancel the agreement forthwith.
- (xix) If deviation is found in the menu but the quality of the meal is good, a penalty @ of Rs 4/- per day per child and in case of irregular supply of meals, poor quality of meal and shortage in quantity of meals supplied by the second party, a penalty @ of Rs 8/- per day per child shall be deducted from the bill of the second party taking in account the beneficiary of the schools and the total day(s) in which problem is found.
- (xx) The delivery of cooked meal will be made to schools according to the schedule Supplied by the Secretary BRMBYS and if food was found to be fit for human consumption as per the standard laid above after having tasted the same by a school level mid day meal committee from each container, shall be distributed among the children for consumption. In case the cooked meal received by the concerned school is found defective/sub standard, it shall be refused and supply shall be lifted by the Agency from the school at its own risk and cost. In case, the defective/sub

standard supply is not lifted by the Agency up to one hour before the closing time of the school, the same shall be destroyed by the head of the school concerned at the risk and cost of the Agency and no claim for the defective supply shall be entertained in any case. Expenditure incurred for this, if any, shall be borne by the Agency.

- (xxi) The Agency shall be required to make the supply regularly at the specified time. In case of non-supply, irregular or late supply, the Secretary BRMBYS shall have liberty to cancel the work order and may allot the work to any other empanelled Agencies. The performance security deposited by the Agency shall be forfeited in such case.
- (xxii) In case of deterioration of cooked food during transportation, the Agency will be liable to replace the same within the time limits provided and will be responsible for quality of cooked food till it is finally consumed by the students.
- (xxiii) To ensure maintenance of Health Standard, hygienic standards of cooking, the work of inspection of the cooking places, premises may be entrusted to any third independent agency, so decided by the Secretary BRMBYS. The reporting by the third party evaluating the agency in respect of the cooking place, transportation, distribution of food etc. shall be binding on the Trust/Society/NGOs/ VOs.
- (xxiv) Any representative of the Secretary BRMBYS may visit any kitchen with/without notice at any time and Agency shall extend full cooperation during inspection.
- (xxv) The Agency will install water purification system at the establishment/kitchen and the water quality shall be got tested quarterly and report will displayed.
- (xxvi) The Agency shall ensure regular fumigation and pest control in the storage area every three months to protect against rodents.
- (xxvii) The Agency shall ensure the use of LPG through fixed piping system or smokeless chulla.
- (xxviii) The Agency shall take all the precautions while preparing, handling & transporting cooked meal to the schools from the place of preparation/cooking and its distribution amongst children.

- (xxix) The Agency shall do work by itself in the kitchen approved by the BRMBYS and in no case it will sub-contract or outsource of any process of the cooking of meals to any other agency.
- (xxx) If the kitchen of a Agency is selected and approved by the Secretary BRMBYS in no case it will be allowed to prepare food for any other agency/state/Agency or for any other purpose.
- (xxxii) The Agency should have godown for storing food grains, received from Food Corporation of India within the kitchen premises or near by the kitchen.
- (xxxiii) The Agency will be solely responsible for any mishap/casualty on account of contaminated cooked meal supplied in the school. Action against the Agency in such an event shall be initiated as per the provisions of Prevention of Food Adulteration Act 1954, **including Black listing of the Agency.**
- (xxxiiii) The Agency shall be solely, responsible for any adverse order passed by any court against the department on account of suffering of students after consuming Mid Day Meal supplied by them and if any penalty/fine/ex-gratia payment is imposed on the Government/BRMBYS or any compensation is granted to the students on this account, the Secretary BRMBYS shall have the right to recover the same from the Agency.
- (xxxv) In case of any mishap/incidence of children in an school(s) falling ill after consuming the mid day meal supplied by the agency, immediate interim relief/monetary assistance will be provided by Trust/Society/NGOs/VOs for the treatment of the children in consultation with Head of School. The Agencies shall also be liable to pay compensation to the children, as decided by the Secretary BRMBYS.
- (xxxvi) The Secretary BRMBYS shall have the right to change/modify any clause/ provision if it is considered to be necessary to do so.
- (xxxvii) If at any stage, it is found that documents submitted by the agency were/are fake, the Secretary BRMBYS shall reserve the right to stop the payment due, forfeit the performance security and cancel the work order.

- (xxxvii) That the performance security deposited by the second party @ Rs. 10/- per child covered or Rs. 2 lakh whichever is more or which is deposited by the second party at the time of first agreement) shall be returned only when the second party leaves the work after performing well without any breach of trust and conditions mentioned in different paragraphs of this agreement.
- (xxxviii) The Agency shall provide a copy of ESI & PF registration certificate, where applicable to Secretary BRMBYS at the time of signing of MOU/Agreement and shall be solely responsible for statutory liability arising out of the employment of the appointed staff by the Agency.
- (xxxix) The Agency shall provide copy of health certificate of its employees at the time of signing of MOU/Agreement to ensure that they do not have any infectious disease.
- (xl) The concealment/wrong information will be treated as automatic disqualification for consideration in the process of selection of the kitchen/Agency for work order and their application for EOI will be rejected.

Sd/-
(SANJIWAN SINHA)
SECRETARY
BIHAR RAJYA MADHAYAN BHOJAN
YOJANA SAMITI
-CUM-
DIRECTOR
MID-DAY MEAL

All above terms and conditions accepted

(Signature of the authorized person of the NGO/VO with seal)

9. Different Annexure Enclosed with Expression of Interest.

Annexure-I	Format for Application form for EOI.
Annexure-II	Infrastructure required for semi automated kitchens.
Annexure-III	List of documents required to be submitted with EOI.
Annexure-IV	Sample of undertaking to given on a Non judicial Stamp paper of Rs. 500/-duly attested by Public Notary/Oath Commissioner.
Annexure-V	Check list of Documents to be submitted.
Annexure-VI	List of District where centralized Kitchen is to be established.
Annexure-VII	Format for submission of district wise priority.

Sd/-
(SANJIWAN SINHA)
SECRETARY
BIHAR RAJYA MADHAYAN BHOJAN
YOJANA SAMITI
-CUM-
DIRECTOR
MID-DAY MEAL

**GOVERNMENT OF BIHAR
BIHAR RAJYA MADHAYAN BHOJAN YOJANA SAMITI
EDUCATION DEPARTMENT
BIHAR, PATNA**

Application form for submitting Expression of Interest for Providing Hot Cooked Food to the Children studying In Primary & Upper Primary Classes in Govt. / Govt. Aided Schools by Trust/Society/NGOs/Voluntary Organisation(VOs) from their Existing /Proposed Kitchens.

1. Name of the Trust/Society/NGOs/Voluntary Organisation (VOs) _____

2. Date of Registration of the Agency _____

3. Registered Address of the Agency _____

4. Name of the Authorized Person/Persons _____

Designation: - President/Secretary/Chairman/any other _____
(Please tick (√) whichever is applicable)

Contact No _____ Mob. No. _____

5. No. of children being served on the date of application _____
(Attach list of Schools/ Projects, copies of Agreement, Man power involved & Bill paid)

6. No. of years having experience of serving Hot Cooked Meal in Govt./Govt. aided schools or other similar Govt. programmes _____
(Attach list of Schools/ Projects, copies of Agreement, Man power involved & Bill paid)

7. PAN/TAN Number _____
8. Income Tax return detail for last three years _____
9. Audited Balance Sheet for last three years with Income/Expenditure Statement

10. Whether kitchen is existing or proposed _____
11. Address of existing/ proposed kitchen _____
12. If existing then whether rented/owned _____
 - (i.) Area of existing/proposed kitchen Plotted area _____
(in sq. yards) Covered area _____ (in sq. Yards)
 - (ii.) Whether single storied/Multi Storied _____
 - (iii.) Maximum No. of children that can be catered _____
 - (iv.) District in which the kitchen exists/ proposed _____
13. (i) Whether vehicles for transportation of cooked food from semi automated kitchen to school are available? _____
(ii) If yes, enclose details thereof on a separate sheet. _____
14. (i) Whether Agency has sufficient manpower to serve the cooked meal amongst children in schools? _____
(ii) If yes, enclose details thereof on a separate sheet _____
15. (i) Are sufficient funds available for providing cooked meal to children in required number for at least 60 days? _____
(ii) If Yes attach details on a separate sheet _____
16. In case of proposed kitchen , mention availability of required funds for its construction, infrastructures, equipments and staff (enclose details on separate sheet) _____

17. Whether proposed kitchen will be completed in required time in 90 days, if required _____
18. (i) Whether black listed by any Govt./ Autonomous Agencies **in and/or outside Bihar** _____
- (ii) If so, details thereof _____
- (iii) If No, whether any mishap/untoward incident happened after consuming Mid Day Meal supplied by the Agency in any school/Department _____
19. (i) Whether Agency has left any Mid Day Meal contract in between on its own or has been penalized and directed to discontinue the contract by any Department _____
- (ii) If yes give details _____
20. Choice of district where agency want to work _____

Signature-----

Name-----

Seal-----

Place-----

Date-----

**GOVERNMENT OF BIHAR
BIHAR RAJYA MADHAYAN BHOJAN YOJANA SAMITI
PATNA**

Expression of Interest for Mid Day Meal

INFRASTRUCTURE REQUIRED FOR SEMI AUTOMATED KITCHEN

1. **Kitchen should have minimum plotted area of 500 sq. yards. If no kitchen is found in any district then minimum plotted area may be relaxed up to 250 sq. yards.**
2. Adequate area for means of transport to unload raw materials etc.
3. Storeroom provided with racks and platforms for gunny bags with separate section for oil and others.
4. Separate area for washing prior to cooking of vegetables, rice, dal etc.
5. Rice cooking units with steam cookers and trays to cool rice and cooling facilitated by air blowers.
6. Cooking/frying units with high pressure burners and vapour extraction hood/chimney.
7. Work tables for vegetable processing, potato peelers and food processors or wet grinders for masala making.
8. Trolleys for loading cooked food.
9. Dish washing unit with sanitizer, grease traps and filters to be installed in drains.
10. Storage area for containers, pots and pans.
11. Adequate aisle space of about 3 to 4 feet wide for the movement of personnel and material traffic.
12. Adequate garbage disposal management.
13. Loading station with platform and ramp.
14. Kota or durable stone flooring sloped towards the drains.
15. Wall tiled up to 7 feet height and the rest white washed with washable emulsion.
16. Ventilation with wire mesh.
17. Exhaust and chutes for vapour extraction.
18. Proper drains with removable covers.
19. Water purification system to be installed.

20. In storage area regular fumigation and pest control to be done every three months for protection against rodents.
23. Closed and secure containers, for transporting food and each container should be such that it can serve one section at a time.
24. Use of LPG to be properly secured through piping system or smokeless chulla.
25. Boiler plant/ solar water heating system for using hot water for cleaning and cooking.
26. Use of steam cooking concept.
27. Use of gloves, headgears and aprons.
28. Use of vegetable cutting machines, heavy duty grinders and other such equipments.
29. Fire protection measures to be taken for protection against any untoward incident.
30. Adequate water arrangement for cooking, cleaning and heating.
31. Adequate water disposal arrangement for waste water.
32. Oil trap for cleaning wasted oil so that it does not enter the drainage system.
33. Adequate lighting arrangement.
34. The hauler machine should be installed inside godown to clean the rice where rice is stored & in no case the rice is taken outside the godown for hauling it.
35. Trust/Society/NGOs/ VOs should have adequate means for transporting the cooked food from kitchen to the concerned schools such as secured vans.
36. Toilet blocks and garbage collection place should be at a suitable distance from the area where the food is to be prepared.

Sd/-
(SANJIWAN SINHA)
SECRETARY
BIHAR RAJYA MADHAYAN BHOJAN YOJANA SAMITI
-CUM-
DIRECTOR
MID-DAY MEAL

**GOVERNMENT OF BIHAR
BIHAR RAJYA MADHAYAN BHOJAN YOJANA SAMITI
PATNA**

DOCUMENTS REQUIRED TO BE SUBMITTED WITH EOI

1. EOI application form in prescribed format and complete in all respect.
2. Copy of the registration certificate of the Agency under Societies Registration Act-1860/Public trust Act.
3. Copy of the Memorandum of Association of Trust/Society/NGOs/Voluntary Organisation (VOs).
4. Copy of the rules & regulations/bye laws of the Agency.
5. Copy of the list of properly constituted management/ governing body of the Agency.
6. Name of all office bearers involved in the Agency with their post and responsibilities in the Agency.
7. Whether any office bearer of the Agency holds a public office? If yes, give complete details.
8. Lay out plan of the existing/ proposed kitchen.
9. Presentation/ write up the project.
10. Copy of the sale deed/rent agreement of the site of the proposed/existing kitchen and godown.
11. Copy of income Tax return of the Voluntary Organisation for the last three years with the photocopy of PAN/TAN card.
12. Copy of Fire Safety Certificate.(NOC from Bihar Fire service)
13. List of important machines available in the kitchen.
14. Details of vehicles.
15. Certified Audited Balance Sheet for last three years with income/Expenditure statement.
16. Undertaking on a Non judicial stamp paper of Rs.500/- as per sample enclosed with the Expression of Interest and attested by public Notary/ Oath commissioner.
17. Each and every page of the complete EOI document down loaded from the website signed and stamped by the authorized signatory of the Agency.

18. Attach list of Schools/Projects, copies of Agreement, Man power involved & Bill paid for children being served presently.
19. Attach list of Schools/ Projects, copies of Agreement, Man power involved & Bill paid for the children served for last three years.
20. Priority of Districts List (Annexure VII)
21. Other documents to be submitted as per application form of EOI with details.
22. Each and every paper submitted must be signed with the seal of the authorized signatory of the Agency.
23. All paper should be serially numbered and page numbers are given in the check list.

If these notes are not complied with, then application for EOI will be summarily rejected.

Note:- Each Trust/Society/NGOs/Voluntary Organisation(VOs) will submit one set of the applications along with all required documents.

Sd/-
(SANJIWAN SINHA)
SECRETARY
BIHAR RAJYA MADHAYAN BHOJAN YOJANA SAMITI
-CUM-
DIRECTOR
MID-DAY MEAL

(Sample)

Undertaking to be given on Non Judicial Stamp paper of Rs. 500/- duly attested by Public Notary /Oath Commissioner with the EOI for Mid Day Meal.

I _____ as _____ of
(Name) (Designation)

(Agency)

is authorized to submit the following under taking as per Memorandum of Association and Bye Laws of the Agency. I hereby undertake

1. That Agency _____ is a Non government Agency /Voluntary Organisation which is registered under the societies Registration Act 1860 with its Registration No. _____ dated _____
2. That the Agency _____ will supply Mid Day Meal to the children of Govt. and Govt. Aided schools of Govt. of Bihar on a no profit basis throughout the contract if work order is assigned.
3. That the Agency _____ will abide by all to parameters of National Progarmme of Nutritional support to primary Education -2006 (guidelines) and also other parameters fixed by Secretary BRMBYS through subsequent orders.
4. That the Agency _____ have a properly constituted managing /governing Body with its powers and duties clearly defined in its constitution.
5. That the Agency _____ is financially capable of supplying Mid Day Meal up to _____ children on its own for 60 days without any assistance from the Govt., in case assistance /payment is delayed due to any reason.
6. That Agency _____ has _____ existing kitchen(s) situated at _____
_____ and _____ and at present is supplying Mid Day Meal from these kitchen(s) to the _____ children

of _____ and _____ Department.

7. That agency _____ has a existing kitchen at _____ in operation and Mid Day Meal may be supplied to the children of Govt/Govt. aided school if work order is assigned in the favour of the agency. The agency will not supply food / Mid Day Meal from this kitchen for any other Department or for any work.
8. That agency _____ proposes a semi automated kitchen at _____ in area _____ and will be able to complete the kitchen within **30** days time from the date of letter of intent issued to the agency and sufficient funds are also available for this purpose.
9. That the agency _____ has never been blacklisted and also no mishap/unwanted incident has happened after consuming Mid Day Meal by the children in any school in which Mid Day Meal was supplied by the Agency.
10. That I/We _____ of M/s _____ have furnished the correct information in the Expression of Interest and I/ we shall be solely responsible for furnishing wrong /false information.
11. I/we _____ of _____ undertake that all the terms and conditions mentioned by the BRMBYS in the EOI or any other changed condition at a later stage shall be accepted to us and I/we shall abide by the same fully.

I have gone through all the conditions of EOI and am individually as well as the agency is liable to any punitive action, as mentioned in the terms and conditions of EOI for furnishing false information.

(Signature of the Authorized person with seal.)

Date: _____

Note:- Any of the above under takings which are not applicable to the Agency may be deleted

(To be submitted with EOI 2010-11)

Check list of submitted documents

S. No.	Name of the document.	Whether enclosed (Yes/No)	page no.
1.	EOI Application on prescribed format	_____	_____ to _____
2.	Copy of Registration Certificate	_____	_____ to _____
3.	Copy of Memorandum of Association	_____	_____ to _____
4.	Copy of Rules & Regulations/ Bye Laws	_____	_____ to _____
5.	List of Managing/ Governing Body of the Agency	_____	_____ to _____
6.	Names with Details of all office bearers	_____	_____ to _____
7.	Details of office bearers holding public office	_____	_____ to _____
8.	Layout plan of existing/ proposed kitchen	_____	_____ to _____
9.	Presentation/write up of the project	_____	_____ to _____
10.	Copy of sale deed/Rent agreement of the Site of the proposed / existing kitchen & godown	_____	_____ to _____
11.	Copy of the income tax return of the Agency of last three years and PAN/TAN card.	_____	_____ to _____
12.	Latest NOC from Bihar Fire service	_____	_____ to _____
13.	List of Machines/gadgets available in the kitchen	_____	_____ to _____
14.	Details of the supply vehicles	_____	_____ to _____
15.	Certified audited balance sheet for last three years	_____	_____ to _____

16. Undertaking as per sample on a Non Judicial stamp paper of Rs.500/- _____ to _____
17. Each and every page of the EOI signed and **stamped** by the authorized signatory of the Agency _____ to _____
18. Attach list of Schools/ Projects, copies of Agreement, Man power involved & Bill paid for children being served presently. _____ to _____
19. Attach list of Schools/ Projects, copies of Agreement, Man power involved & Bill paid for the children served for last three years. _____ to _____
20. Priority of Districts List (Annexure VII) _____ to _____
21. Other documents submitted as per application Form of EOI with details like experience certificate etc. (for details please attach separate sheet if required) _____ to _____

Signature of Authorized Person with seal

Annexure VI

List of Districts where Hot Cooked Mid-day Meal is to be served in Primary & Upper Schools of urban area.

Sl. No.	Name of District
1.	Araria
2.	Arwal
3.	Bhojpur
4.	Buxar
5.	Darbhanga
6.	Gopalganj
7.	Jehanabad
8.	Khagaria
9.	Kishanganj
10.	Lakhisarai
11.	Madhepura
12.	Madhubani
13.	Munger
14.	Muzaffarpur
15.	Nawada
16.	Paschim Champaran
17.	Patna
18.	Purnia
19.	Purvi Champaran
20.	Saharsa
21.	Samastipur
22.	Saran
23.	Shekhpura
24.	Sitamarhi
25.	Siwan
26.	Supaul

Annexure VII

List of Districts where Hot Cooked Mid-day Meal is to be served in Primary & Upper Schools of urban area for submission for priority.

Sl. No.	Name of District	Priority Number
1.	Araria	
2.	Arwal	
3.	Bhojpur	
4.	Buxar	
5.	Darbhanga	
6.	Gopalganj	
7.	Jehanabad	
8.	Khagaria	
9.	Kishanganj	
10.	Lakhisarai	
11.	Madhepura	
12.	Madhubani	
13.	Munger	
14.	Muzaffarpur	
15.	Nawada	
16.	Paschim Champaran	
17.	Patna	
18.	Purnia	
19.	Purvi Champaran	
20.	Saharsa	
21.	Samastipur	
22.	Saran	
23.	Shekhpura	
24.	Sitamarhi	
25.	Siwan	
26.	Supaul	

Applicant shall give priority for the districts in which they want to serve Hot Cooked Mid-day Meal. For instance if a party want to serve Mid-day Meal in Jehanabad then they should enter 1, then if he wants to serve in Araria he should write 2 in the priority column and subsequent priority numbers will be followed for other districts. One should submit the priority of the district only where he is willing to apply for.