

Mid-day meal scheme
Bihar Rajya Madhyahan Bhojan Yojana Samiti
Education Department
Government of Bihar
Quotation No. 1557/19-20
Pre-Bid Meeting clarification dated 13.09.2019

Queries and their clarification related to Internal Audit raised by C.A. Firm in Quotation No. 1557/19-20. Pre-Bid Meeting held on dated 13.09.2019 for Implementing Internal Audit for Bihar Rajya Madhyahan Bhojan Yojana Samiti.

Sl. No.	Question	Answer
1	Request for minimum fee of district and directorate	Directorate/Per district per financial year Minimum fee Rs. 24,000/-(Twenty four thousand only)
2	Format for submission of technical bid Refer to para 6	Format attached
3	Technical evaluation process Annexure "A"	It is clarified and attached
4	Request of T.A rule	Applicable as per Bihar financial rule
5	Selection process para 7	It is clarified that the selection will be on the basis of QCBS method and the price quoted by the bidder having highest combined score will be adopted as the final price for all districts to be audited. In case of the tie up of scores between bidders , then the draw of lots method will be used for deciding priority / ranking.
6	Cost of Document	No Change.

13/9/19
 Director
 Mid Day Meal Scheme
 Cum
 Secretary

Bihar Rajya Madhyahan Bhojan Yojana Samiti
 Bihar, Patna

Contact Person- Dr.Saroj Kumar, Accounts Officer, Mob-9264428905
 Mr. Digvijay Kumar, data Officer, Mob- 9264428904

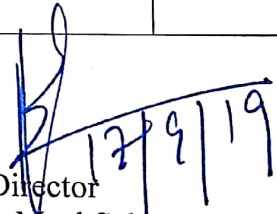
Technical evaluation process Annexure "A"

S.No	Criteria	Basis of Evaluation	Points	Maximum points
1	Empanelled with C&AG and RBI	Empanelled with C&AG	5	10
		Empanelled with RBI	5	
2	Age of Firm	More than 6 years up to 10 years	3	8
		More than 10 years	8	
3	Average Annual Turnover three years (ending with 31.3.18)	From 10 lakhs upto 20 lakhs	3	8
		More than 20 lakhs upto 30 lakhs	8	
4	Head office and branch office	Firm has head office in Bihar.	7	7
		Firm has branch office in Bihar.	4	
5	Past experience in Similar assignment i.e Internal audit/ Statutory Audit	Completed at least 2 but less than 4 internal audit assignment of govt / Statutory Audit assignment of govt./PSU in preceding between 14-15 to 18-19. Bank Audit Assignment will not be considered	3	9
		Completed 4 or more internal audit assignment of govt./ Statutory Audit assignment of govt./PSU in preceding between 14-15 to 18-19	9	
6	Full time partners / CA employee association with the firm	In case of an ACA/FCA associated with the firm for		12
		Full time FCA partner 3 point each partner maximum 6 point	6	
		Full time ACA/FCA partner 1.5 point each partner maximum 3	3	
		C.A Employee of firm 1 point each employee maximum 3 point	3	
7	Number of semi qualified staff and article assistant / Audit Staff	Semi qualified /Articled Assistant presently working in the firm		6
		For semi qualified staff 1 point each maximum 4 point	4	
		For article assistant/ audit Staff 0.5 point each maximum 2 point	2	

Format for submission of technical bid Refer to para 6

S.No	Description	Particulars	Documentary proof Required.
1.	<p>a. Constitution certificates of firm issued by the ICAI containing inter-alia</p> <p>b. Empanelled with C&AG and RBI</p> <p>c. Date of formation of the firms with a full time FCA.</p> <p>d. Details of partners/Sole Proprietor/ACA/FCA/C A Employees as on 31.03.2019 date of joining the firm, and their other interest, if any</p>	<p>C&AG -----</p> <p>RBI -----</p> <p>-----</p> <p>-----</p>	<p>Copy of constitution certificate of the firm. (CAG empanelment proof 2018-19 and MEF acknowledgement as proof for RBI 2018-19)</p>
2.	Full Time FCA partner/ACA Partner/Chartered Accountant employee of the firm as on 31.03.2019	-----	Copy of constitution certificate of the firm.
3	Experience in Similar assignment i.e internal audit assignment of govt / Statutory Audit assignment of govt./PSU	----- ----- -----	Copy of work order from 2014-15 to 2018-19.
4.	Articles/Audit Assistants/Semi Qualified staff and other audit staff presently working in the firm.	-----	Self Declaration (Please provide Certificate in case of semi-qualified Staffs)

5.	Latest partnership deed in the case of partnership firms.	-----	Copy of latest Partnership Deed.
6.	Acknowledgement of the IT return of the firm for the F.Y. 2015-16, 2016-17 and 2017-2018	-----	A copy of the IT return.
7.	Financial statement of the firm along with schedules for the F.Y. 2015-16, 2016-17 and 2017-18	2015-16 ----- 2016-17 ----- 2017 -18 -----	Copies of financial statement of the firm along with schedules for the F.Y. 2015-16, 2016-17 and 2017-18
8	Goods and Service Tax Registration.	-----	Copy of Goods and Service Tax Registration. (GST)
9	Head office and branch office in Bihar	H.O- ----- Branch-----	Copy of constitution certificate of the firm.
10	Details of court cases/arbitration cases/or any other case pending against the firm and partner.	-----	Self Declaration.


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